

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING – JANUARY 14, 2016**

**DIRECTORS PRESENT WERE:**

Tom Nate                  Wayne Mauldin                  Ernie DeWinne                  Harry Maxwell

**OTHERS IN ATTENDANCE:**

John Schuetze                  JoAnn Kickler                  Jon Kindred                  Joe Ortega                  Karen Antill

The meeting was called to order by President Tom Nate at 2:00 p.m. January 14, 2016.

**MINUTES:** Each Director read the Minutes of the December 10, 2015 Board Meeting.

**MOTION:**

Ernie DeWinne made a motion to accept the December 10, 2015 minutes as presented.

Wayne Mauldin seconded the motion. - The Board voted unanimously and the motion passed.

**TREASURER REPORT:** Ernie DeWinne presented the balance sheet and profit and loss statements as of November 30, 2015, December 31, 2014 and December 31, 2015.

**MOTION:**

Wayne Mauldin made a motion to accept the treasurer's report as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**FIELD OPERATIONS:** Joe reported that there were no leaks since the last Board Meeting. Joe reported that a chlorination pump went out at well #2 & #3, he installed a new one and it's back in line. Joe advised that he picked up a back up pump to have on hand if it goes out again. Joe reported that he replaced an injector at well #2 & #3 chlorination room and changed it out with a new one and will go ahead and order a new back up injector to have on hand. Joe reported that he put in a new tap in unit 3, has been working on the fence at well #2 & #3, and has been cleaning up brush along the fence line.

**OFFICE OPERATIONS:** Karen Antill reported that she will be sending out disconnect notices on January 18<sup>th</sup> to be disconnected on January 28<sup>th</sup>. Karen reported that she has closed out RVS for the end of the year and will be working on quarterly reports.

**CLASS C LICENSE OPERATOR:** Charlene Greenhill was unable to attend the meeting. Karen reported that Charlene is waiting on a list from our auditor so she knows what to gather for the audit.

**OLD BUSINESS:**

**UPDATE ON WELL #5 WELL PROJECT:** Ernie DeWinne advised that the engineers have submitted everything, we received an invoice for a site survey, and they will be working on the certificate of right of way.

**UPDATE ON STATUS OF USDA LOAN AND REVIEW ANY NEEDED RESOLUTIONS:** Ernie DeWinne reported that the loan is waiting on two documents to complete the letter of conditions and he will contact Dalia and try to get it completed as soon as possible.

**UPDATE ON CELL PHONE SIGNAL BOOSTER PURCHASE:** Ernie DeWinne reported that he is still researching and will try to have the information by the next Board meeting.

**UPDATE ON ADDING WALLS TO OUR STORAGE AT PLANT #2:** The Board asked Joe to get quotes on how much it will cost to add the three walls on our storage at plant #2, if it's under \$1,000 that was voted on at the last Board Meeting they gave Joe the authority to have it done.

**NEW BUSINESS:**

**ANNUAL MEETING FORMAT AND AGENDA:** Ernie DeWinne advised that since a quorum is determined by whoever shows up at the Annual Meeting he would like to suggest changing the Annual Meeting back to coffee and pastries and have it on the first Saturday in April at 10:00 am.

**MOTION:**

Ernie DeWinne made a motion to change the time and format of the Annual Meeting to the first Saturday in April at 10:00am with pastries and coffee.

Wayne Mauldin seconded the motion. - The Board voted unanimously and the motion passed.

**DISCUSS AND REVIEW FOR APPROVAL BRRWSC MAINTENANCE PLAN:** Ernie DeWinne advised that Dalia says we need to prepare a maintenance plan according to the letter of conditions.

Ernie shared with the Board what he drafted up and was accepted by Dalia; The staff will perform routine maintenance on water mains, service lines, customer meters, pump house, painting pressure tanks and chlorination facilities. And we will use outside contractors on the following; all wells, well pumps and motors, electrical, and infrastructure.

**MOTION:**

Wayne Mauldin made a motion to accept the maintenance plan as presented.

Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

Joe Ortega asked the Board if he could order 12 yards of base to fix the parking area at the condo well; the Board discussed and agreed.

**MOTION:**

Ernie DeWinne made a motion to adjourn the meeting into Executive Session.

Harry Maxwell seconded the motion. - The Board voted unanimously and the meeting was adjourned into Executive Session.